

School Year \_\_\_/\_\_\_

Grade \_\_\_\_\_

School District \_\_\_\_\_

Office Use Only

Bus Co./Phone \_\_\_\_\_

Reg. \_\_\_\_\_

Books/Supplies \_\_\_\_\_

Tuition \_\_\_\_\_

W H B A AI

**LEONARD E. BURKET CHRISTIAN SCHOOL  
APPLICATION FOR ENROLLMENT**

Student Name \_\_\_\_\_ DOB \_\_\_\_\_ M \_\_\_ F \_\_\_

Address \_\_\_\_\_

Mother's Name \_\_\_\_\_ Place of Employment \_\_\_\_\_

Address \_\_\_\_\_

**(if different from student)**

Telephone home \_\_\_\_\_ work \_\_\_\_\_ cell \_\_\_\_\_

Father's Name \_\_\_\_\_ Place of Employment \_\_\_\_\_

Address \_\_\_\_\_

**(if different from student)**

Telephone home \_\_\_\_\_ work \_\_\_\_\_ cell \_\_\_\_\_

**email address** \_\_\_\_\_

Emergency Contact Information (if parent or guardian is not available)

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relation to Student \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relation to Student \_\_\_\_\_

Doctor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Is there any medical information about your child we need to know (e.g. food allergies, medication, medical condition like asthma, etc.)? \_\_\_\_\_

Previous School \_\_\_\_\_ Phone \_\_\_\_\_

If private, have all financial requirements been met? yes \_\_\_ no \_\_\_

Church Your Family Attends \_\_\_\_\_ Phone \_\_\_\_\_

In what church programs is your child involved? (e.g. youth, choir, Royal Rangers, etc.) \_\_\_\_\_

Pastor \_\_\_\_\_

How did you hear about LEBCS? \_\_\_\_\_

Why do you want your child to attend LEBCS? \_\_\_\_\_

Have you read our Student Handbook? yes \_\_\_ no \_\_\_

Do you understand and are you in agreement with the policies of the Leonard E. Burket Christian School as stated in the Student Handbook? yes \_\_\_ no \_\_\_

If you answered "no" please indicate the policy you do not understand or with which you do not agree.

**(OVER)**

The following forms and information must be made available to LEBCS **before** students begin school:

- copy of birth certificate
- up-to-date immunization record
- current physical
- academic records if student is transferring from another school.

Students enrolling for the first time may be required to take a placement exam.

**Financial Information**

- If a student is transferring from another private school, all financial responsibilities at that school must be satisfied before registration at LEBCS will be approved.
- The registration fee, book and supply fee, and first month's tuition must be paid before school starts.
- Subsequent monthly tuition payments are due on the 15<sup>th</sup> of the month beginning in September and ending in May. Thus, the payment made in August before school starts is for the month of September, the payment made in September is for October, and so on. If late payments are not made by the end of any month, students will not be permitted to return to school the following month.
- The registration fee is **non-refundable**.
- The book and supply fee is **non-refundable** once the school year begins.
- A full month's tuition is due for any part of a month in which a student attends LEBCS.

***The parent(s) or guardian who will be responsible for making tuition payments must sign below.***

*I have read and am in agreement with the policies of the Leonard E. Burket Christian School as stated above and in the Student Handbook. I also understand my financial obligation to the school and agree to make payments on time and in full.*

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

***If this application is for a student in grades 7 to 12, the student must also sign below.***

*I have read and am in agreement with the policies of the Leonard E. Burket Christian School as stated in the Student Handbook. I am enrolling in the school voluntarily and will abide by its policies, academically and behaviorally. I understand that any infraction of school policy may result in my enrollment being terminated.*

Signature \_\_\_\_\_ Date \_\_\_\_\_