

School Year ___/___

Grade _____

School District _____

Office Use Only

		M	T	W	Th	F
Reg. _____	AM	—	—	—	—	—
Books/Supplies _____	PM	—	—	—	—	—
Tuition _____						
W H B A AI						

**SUNSHINE NURSERY SCHOOL
APPLICATION FOR ENROLLMENT**

Student Name _____ DOB _____ M ___ F ___
Address _____

Mother's Name _____ Place of Employment _____
Address _____

(if different from student)

Telephone home _____ work _____ cell _____

Father's Name _____ Place of Employment _____
Address _____

(if different from student)

Telephone home _____ work _____ cell _____

email address _____

Emergency Contact Information (if parent or guardian is not available; required)

Name _____ Phone _____ Relation to Student _____

Name _____ Phone _____ Relation to Student _____

Doctor's Name _____ Phone _____

Is there any medical information we need to know (e.g. allergies, medication, medical conditions etc.)?

Previous pre-school or day care _____ Phone _____

If private, have all financial responsibilities been met? yes ___ no ___

Church Your Family Attends _____ Phone _____

How did you hear about SNS? _____

Special Services your child receives (if any)

Occupational Therapy Physical Therapy Speech Other _____

Language spoken at home if other than English _____

The following forms and information must be made available to SNS **before** students begin school:

- copy of birth certificate
- up-to-date immunization record
- current physical
- progress reports if student is transferring from another pre-school or day care

Financial Information

If a student is transferring from another private school, all financial responsibilities at that school must be satisfied before registration at SNS will be approved.

The registration fee, book and supply fee, and first month’s tuition must be paid before school starts.

Subsequent monthly tuition payments are due on the 15th of the month beginning in September and ending in May. Thus, the payment made in August before school starts is for the month of September, the payment made in September is for October, and so on. A late fee of \$20 is assessed if tuition is not received by the 20th of the month. If tuition and fees are not paid by the end of any month, students will not be permitted to return to school the following month.

The registration fee is **non-refundable**.

The book and supply fee is **non-refundable** once the school year begins.

A full month’s tuition is due for any part of a month in which a student attends SNS.

The parent(s) or guardian who will be responsible for making tuition payments must sign below.

I have aware of and in agreement with the policies of the Sunshine Nursery School. I also understand my financial obligation to the school and agree to make payments on time and in full.

Signature _____ Date _____
Signature _____ Date _____