

Office Use Only
Registration _____
Books/Supplies _____
Tuition _____

School Year ___/___
Grade _____
District _____
Days _____

W H B A AI

**SUNSHINE NURSERY SCHOOL
APPLICATION FOR ENROLLMENT**

Student Name _____ DOB _____ M ___ F ___

Address _____

Mother's Name _____ Place of Employment _____

Address _____

(if different from student)

Telephone: Home _____ Work _____ Cell _____

Email Address _____

Father's Name _____ Place of Employment _____

Address _____

(if different from student)

Telephone: Home _____ Work _____ Cell _____

Email Address _____

Emergency Contact Information (if parent or guardian is not available; *required*)

Name _____ Phone _____ Relation to Student _____

Name _____ Phone _____ Relation to Student _____

Doctor's Name _____ Phone _____

Is there any medical information we need to know (allergies, medication, medical conditions etc.)?

Previous School / Day Care _____ Phone _____

If private, have all financial responsibilities been met? Yes _____ No _____

Church Your Family Attends _____ Phone _____

How did you hear about SNS? _____

Why do you want your child to attend SNS? _____

Special Services your child receives (if any)

Resource Room Physical Therapy Speech Occupational Therapy Other _____

Language spoken at home if other than English _____

The following forms and information must be made available to SNS **before** students begin school:

- copy of birth certificate
- up-to-date immunization record
- current physical
- progress reports if student is transferring from another pre-school or day care

Financial Information

If a student is transferring from another private school, all financial responsibilities at that school must be satisfied before registration at SNS will be approved.

The registration fee, book and supply fee, and first month's tuition must be paid before school starts.

Subsequent monthly tuition payments are due on the 1st of the month beginning in August and ending in May. A late fee of \$20 is assessed if tuition is not received by the 10th of the month. If tuition and fees are not paid by the end of any month, students will not be permitted to return to school the following month.

The registration fee is **non-refundable**.

The book and supply fee is **non-refundable** once the school year begins.

A full month's tuition is due for any part of a month in which a student attends SNS.

The parent(s) or guardian who will be responsible for making tuition payments must sign below.

I have read and agree with the policies of the Sunshine Nursery School. I also understand my financial obligation to the school and agree to make payments on time and in full.

Signature _____ Date _____

Signature _____ Date _____